



**Washington County Board of Health**  
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

**WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**

**October 17, 2019 @ 12:00 p.m.**

**Orchard Hill, Building #2, Washington, Iowa**

**MEMBERS PRESENT:**

Cathy Buffington, Chair  
Connie Larsen  
Jack Seward  
Trevor Martin, DO

**PUBLIC HEALTH STAFF PRESENT:**

Danielle Pettit-Majewski, Peggy Wood, Karri Fisher  
Jennine Wolf, Jason Taylor

**VISITORS:**

Mary Zelinski, Kalona News  
Sally Hart, KCII Radio  
Berdette Davis, IDPH Community Health Consultant

The meeting was called to order at 12:01 p.m. by Cathy Buffington.

The amended agenda and minutes from the September 19th meeting were approved on a motion by Connie Larsen, second by Jack Seward. Motion carried 4-0.

**Environmental Health**

Jennine asked for the agenda to be amended to include the job opening.

Jennine Wolf presented the year end budget. Revenue is 43% and expenditures is at 18%. Cathy Buffington asked why it was showing Public Health nurse as revenue source on the report. Jennine called Cindy Sinn and asked her about this, Cindy said she would talk with Teresa Long and try to find the reason. Jennine said she would report back to the Board about it.

Jennine informed the Board they would need to post for her job next year.

**Public Health**

Peggy Wood reviewed the financial report for the previous month. All revenue and expenses were within budgetary guidelines. Peggy added that revenue from Iowa Total Care has picked

up. She indicated that July and August services should be paid by the end of October. Peggy shared the 1<sup>st</sup> quarter revenue and expense analysis.

Danielle Pettit-Majewski presented the 4<sup>th</sup> Quarter Maternal Child Adolescent Health (MCAH) statistics. The screening statistics are compiled from WIC clinics throughout the grant cycle.

Karri Fisher reviewed her revisions to the agency discharge/transfer policy. The revised policy was approved on a motion by Jack Seward, second by Trevor Martin. Motion carried 4-0.

Danielle reviewed a drafted position statement on electronic cigarettes. She added that with new regulations and ordinances being changed in surrounding communities, it was important to publicize the Board's position on the topic of e-cigarettes. Jack Seward requested that the statement focus more on education and enforcement and to reduce the quantity of statistics. Danielle agreed to revise and place on the agenda for next month.

Meeting adjourned at 12:41 p.m. Next meeting date scheduled for Thursday, November 21, 2019.